

Suffolk County Board of Ethics  
Suffolk County, New York

Minutes of Meeting Held on  
August 14, 2013  
Main Conference Room, Department of Public Works Building  
335 Yaphank Avenue, Yaphank, New York 11980

Meeting: *Board Members present:* Robin Long, Thomas Isles, Richard Halverson, Heather Palmore and Linda Spahr. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass, taking minutes. *General Counsel present:* Julie Torrey, Esq., and Cheryl Sarles, Esq.

Roll Call: The meeting was called to order at 4:02 p.m. by Chair, Robin Long. A roll call was conducted and a quorum was present.

Adoption of Agenda: At 4:02 p.m. a motion was made by Heather Palmore, seconded by Linda Spahr, to adopt the agenda. Upon a vote being taken motion was approved. (5-0-0)

Adoption of Minutes: At 4:03 p.m. a motion was made by Linda Spahr, seconded by Thomas Isles, to adopt the amended minutes of the July 10, 2013 meeting. Upon a vote being taken motion was approved. (5-0-0)

At 4:04 p.m. a motion was made by Linda Spahr, seconded by Thomas Isles, to adopt the minutes of the July 24, 2013 meeting. Upon a vote being taken motion was approved. (5-0-0)

Public Session: At 4:05 p.m. Robin Long opened Public Session. No members of the public were present and no written testimony was submitted. At 4:05 p.m. Robin Long closed public session.

Chair Report: The Board reviewed a list of potential Legislative Topics compiled over the course of the year. The following items will be revisited at a later date:

- Board Member stipends per year,
- Revenue,
- Waiver provision of two year prohibition,
- Appearance of impropriety,
- §77-10 filing provision,
- Board's authority under list review process,
- Required disclosers,
- Farmland Committee penalties for offenses.

At 4:45 p.m. Heather Palmore left the meeting.

The Board directed Samantha Segal to research the impact of these items on the other laws the Board of Ethics is governed by, and General Counsel to do a comprehensive review.

General Counsel: The Board reviewed the revised Legislative Training Program and approved it for the preliminary training scheduled to be held September 9, 2013 at 2:00 p.m.

Executive Director Report: Samantha Segal, Executive Director, discussed the following with the Board:

- Article of Interest,
- Staff Meeting,

- Civil Service Training: Samantha Segal conducted a 15-20 minute training at the New Employee Orientation on August 14, 2013, 17 new employees were in attendance,
- CLE submission for professional credits,
- Suffolk County Board of Ethics Newsletter, Ethics Notes,
- NYS Joint Commission on Public Ethics, Random Review Program.

At 5:42 p.m. the Board took a short break.

The following two (2) paragraphs were moved to outside of Executive Session for the purpose of the minutes:

1. The Board discussed creating a procedure in accordance §77-11 (C) of the Suffolk County Code which authorizes the Board to establish procedures where by a person may request an additional period of time in filing his or her annual financial disclosure statement not later than September 1 in any year.
2. The Board amended proposed Resolution No. 012-2013 to adopt a procedure to consider requests for an additional period of time to file the 2013 Financial Disclosure Statement for all filers subject to financial disclosure reporting under the Suffolk County Code §77-10 (B) and (C).

At 5:44 p.m. a motion was made by Robin Long, seconded by Thomas Isles to go into Executive Session for the purpose of discussing confidential matters pertaining to two (2) Financial Disclosure Statements, an employment issue and Resolution 012-2013 pertaining to a matter of Financial Disclosure Statement filings pursuant to §105 (F) of the New York State Open Meetings Law. Upon a vote being taken motion was approved. (4-0-0)

At 7:00 p.m. a motion was made by Robin Long, seconded by Linda Spahr to leave Executive Session. Upon a vote being taken motion was approved. (4-0-0)

At 7:00 p.m. a motion was made by Linda Spahr, seconded by Robin Long to adopt Resolution No. 012-2013 as amended, a procedure to consider requests for an additional period of time to file the 2013 Financial Disclosure Statement for all filers subject to financial disclosure reporting under the Suffolk County Code §77-10 (B) and (C). Upon a vote being taken motion was approved. (4-0-0)

New Business: None.

The next meeting of the Board will be held on August 26, 2013 at 6:00 p.m.

There being no further business, a motion was made by Thomas Isles, seconded by Robin Long to adjourn the meeting. Upon a vote being taken the motion was approved. (4-0-0) (7:05 p.m.)